

REGULATIONS FOR THE ADMISSION OF FOREIGN APPLICANTS

№	Stage name	Stage description	Date		Documents	Responsible persons
			1 Stage	2 Stage		
1 stage	Admission of foreign applicants	1. NCJSC "Astana Medical University" accepts foreign citizens with general secondary and vocational, higher education; 2. Admission of foreign citizens to study at universities on a paid basis is carried out based on the results of an interview conducted by the commission for the admission of foreign applicants of NCJSC "Astana Medical University".	From 01 July	From October 01	Rules for the admission of foreign applicants to study at NCJSC "Astana Medical University"	1. Responsible secretary of the selection committee 2. Deputy secretary of the selection committee 3. Chairman of the examination committee
2 stage	Package of documents	<ul style="list-style-type: none"> • Registration of candidates on the website; • Application for enrollment; • A copy of the passport (with a translation into the state or Russian language, certified by a Kazakh notary); • The original of the certificate (with translation into the state or Russian language, certified by a Kazakhstani notary) or a document on education notarized; • Receipt of submission of documents for nostrification, certificate of validity of the original document of education and its notarized translation; • 4 photos 3x4; • NEET certificate (<i>for students from India</i>); • Medical certificate U-075 (+ x-ray); • Medical insurance policy; • Certificate of psychometric test; • Payment receipt; • 11. For international students studying in English; Certificate confirming English language proficiency (International English Language Testing System Academic (IELTS Academic) – minimum score of 5.0, Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL iBT) – minimum score of 35, Test of English as a 	from July 01 to August 15	From October 01 to November 15	Application from foreign applicants, verification of an electronic package of documents	1. Responsible secretary of the selection committee 2. Deputy Responsible Secretary of the Admissions Committee . 3. Technical secretaries

		Foreign Language Institutional Testing Program (TOEFL ITP) – minimum score of 417, Test of English for International Communication (TOEIC) – minimum score of 550); (In accordance with the amendments to the Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2018, No. 600, 'On the approval of the Model Rules for Admission to Educational Institutions Implementing Educational Programs of Higher and Postgraduate Education'. Item 7 – as amended by the Order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated July 8, 2025, No. 341)				
3 stage	Online interview	1. The interview is conducted by members of the commission for the admission of foreign applicants, in accordance with the Order of the Rector for the corresponding academic year. 2. The selection of foreign citizens is carried out separately for educational programs and language departments.	from July 12 to August 16	From October 15 to November 15	1. Protocol decision of the commission for the admission of foreign applicants; 2. Help - confirmation of the interview (Admission letter Appendix 7)	1. Responsible secretary of the selection committee 2. Deputy Responsible Secretary of the Admissions Committee
4 stage	Psychotest (special test)	The psychometric test is conducted online	from August 1 to August 20	From October 15 to October 30	Certificate of completion of a psychometric test	1. Responsible secretary of the selection committee 2. Deputy Responsible Secretary of the Admissions Committee

5 stage	University enrollment, visa process	<ul style="list-style-type: none"> - An order is issued on enrollment on August 25 of the calendar year for the 1st stage, on November 25 of the calendar year for the 2nd stage; - 100% tuition fee (bank receipt) - a receipt for the guaranteed delivery of the original documents in accordance with Annex № 4 upon arrival, -electronic (scanned version) of a standard training Contract - The responsible structural unit sends a visa invitation (Visa Invitation) to obtain a visa. - Students go through the procedure for obtaining a visa at the Embassy of the Republic of Kazakhstan in their countries. 	From August 16 to August 31st	From November 15 to November 30	1. Enrollment order 2. Visa invitation 3. Visa	1. Responsible secretary of the selection committee 2. Deputy rep. secretary of the selection committee 3. Responsible structural unit for obtaining a visa
6 stage	Original documents, Conclusion of contracts	1. The deputy secretary of the admission committee is obliged to bring foreign students on the first day of their stay in the Republic of Kazakhstan to the responsible structural unit of the University to notify the migration service authorities of the arrival of foreign students with the relevant documents. 2. Upon arrival, foreign students in the Republic of Kazakhstan undergo the procedure for translating the original documents (according to Annex № 2) on education issued by foreign educational organizations, a passport into Russian, undergo a mandatory nostrification procedure in accordance with the legislation of the Republic of Kazakhstan after enrollment of persons, as well as a medical commission (form 075). After the nostrification	From September 01 to September 30	From December 01 to December 31	1. Contract on the provision of educational services for a fee; 2. Personal files of students	1. Responsible secretary of the selection committee 2. Deputy secretary of the selection committee 3. Center for monitoring and accounting of students 4. Technical secretaries

		<p>procedure, bring a receipt for the submission of documents for nostrification. Within 3-6 months, bring a certificate of validity of the original document of education and its notarized translation.</p> <p>3. From the moment of issuing the order on enrollment, taking into account the arrival of foreign applicants in the Republic of Kazakhstan or in an online format, the Deputy Executive Secretary of the Admission committee for Foreign Applicants organizes work on concluding a Contract for the provision of educational services with the University;</p> <p>4. The Technical Secretariat for the admission of foreign students enters the data of foreign applicants, the scanned version of all documents in the AIS and, according to the acceptance certificate, transfers the personal files of applicants to the Center for Monitoring and Recording Students.</p> <p>5. The applicant must submit the original documents, in accordance with Appendix № 4, to the selection committee;</p> <p>6. From September 01 of the calendar year, training begins at stage 1, from December 01 of the calendar year at stage 2</p>				
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